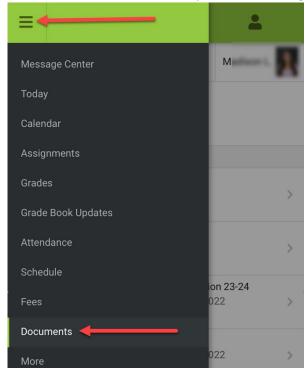
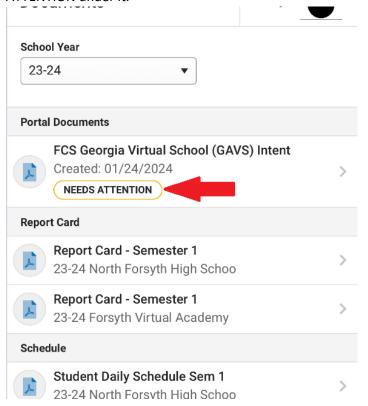
GAVS Intent Form Instructions

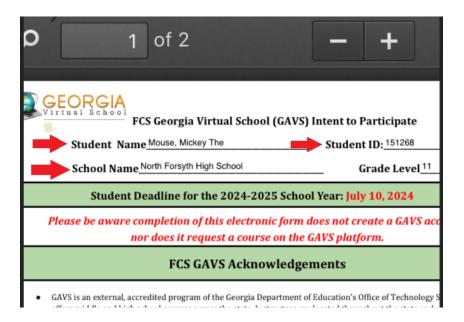
- 1. Sign into your Parent Portal account either on your phone or through the FCS website.
- 2. Click on the three lines in the top left corner and go to Documents.



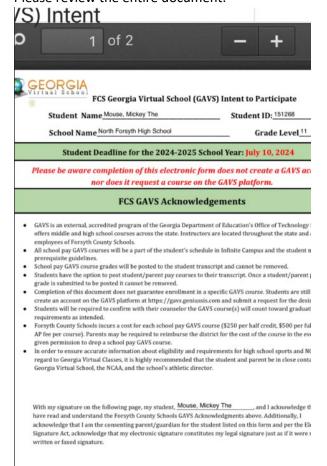
3. Find the form titled *FCS Georgia Virtual School (GAVS) Intent*. If this form is NOT complete, it will say NEEDS ATTENTION under it.



- 4. Once the form has been started by a parent/guardian, it must be completed by that parent/guardian. A popup box will come up providing this warning. If you want to complete the form, hit continue. If you do not wish to complete this form, hit cancel.
- 5. Once you hit continue, you will see the form. Review the student name, ID, and school name.

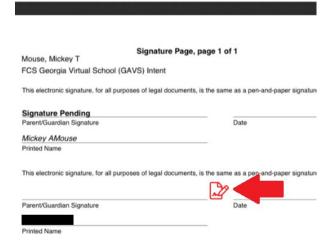


6. Please review the entire document.

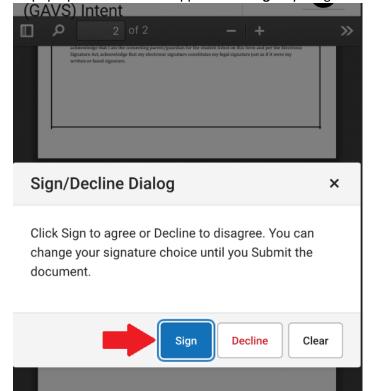


7. Scroll down to the next page. Read the last section with final consent and acknowledgement. Find your name and click on the red signature box.

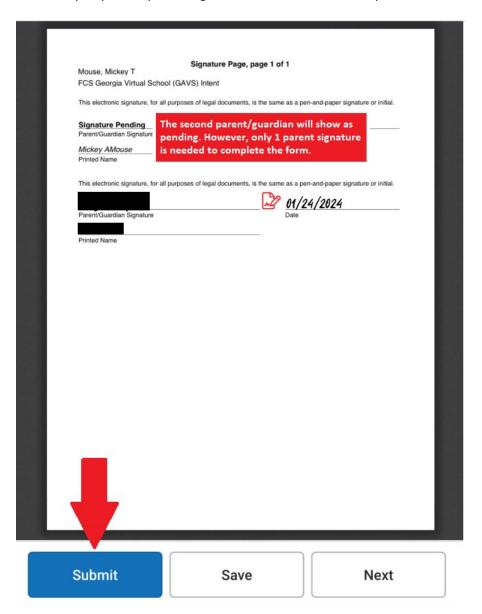




8. A pop-up notification will appear. Click **Sign** if you agree and to execute your signature.



9. Your electronic signature will appear. The second parent/guardian will still show has pending. However, the form only requires 1 parent signature. Click **Submit** to complete the form.



10. The Dual Enrollment form will now show as SIGNED & PENDING for 24 hours. After 24 hours, the form will show COMPLETED.

